

## **Volunteer Opportunities Overview**

Credit unions are unique, not-for-profit, cooperative financial institutions owned by their members and guided by volunteers. As a not-for-profit organization, volunteers play important roles in our success. Therefore, Kaua'i Government Employees Federal Credit Union is always looking for dedicated volunteers from within our membership to help serve in a variety of volunteer capacities.

**Active, enthusiastic volunteers are needed to maintain a healthy, progressive credit union. Volunteers serve without monetary compensation. Intangible benefits include:**

- personal satisfaction realized by serving fellow members
- playing an important role in maintaining vital competition in the financial services marketplace
- nurturing the credit union philosophy of "people helping people"
- gaining new skills through continuing education & experience

**To be a credit union volunteer requires integrity, a commitment of time, a willingness to learn, the discipline to carry out the specific duties and a desire to serve. Some basic expectations of a credit union volunteer are:**

- a belief in the credit union philosophy
- a willingness to attend meetings and participate
- an understanding of and/or willingness to learn about basic business concepts
- the desire to be a team player
- to at all times, act in the best interest of the members and the credit union

## **Board and Committee Volunteer Opportunities**

We're always looking for qualified volunteers to fill vacancies for the Board of Directors, Supervisory Committee and Marketing Committee. The primary function of each volunteer position is as follows:

### **Board of Directors Overview**

KGEFCU's Board of Directors meets monthly and consists of volunteers who oversee that all credit union policies are followed, establish and monitor the credit union's strategic plan, and ensure that the credit union operates in a safe and secure manner. The Board of Directors role is to be accountable for the actions of the credit union and to ensure the long-term security and viability of the credit union by making decisions in the best interest of the credit union and the entire membership.

### **Supervisory Committee Overview**

KGEFCU's Supervisory Committee meets monthly and ensures the financial well-being of the credit union. The Supervisory Committee ensures the effectiveness of internal checks and balances, adherence to established policies and procedures and the overall safety and soundness of credit union operations.

### **Marketing Committee Overview**

KGEFCU's Marketing Committee meets by-monthly and supports the credit union's efforts to encourage education and community outreach. Activities include the Annual Membership Meeting, Annual Scholarship Program, Youth Month, Farm Bureau Fair, International Credit Union Week and other community activities.

**Kaua`i Government Employees FCU  
Volunteer Application**

We appreciate your interest in serving KGEFCU as a volunteer. Your qualifications as a volunteer are important in our overall selection process. A clear understanding of your background will aid us in considering you for a volunteer position. Please submit your resume along with this application.

<b>Personal Information</b>	<b>Name:</b>	<b>Social Security Number:</b>
	<b>Date of Birth:</b>	<b>Driver's License Number and State:</b>
	<b>Physical Address:</b>	<b>City, State, ZIP:</b>
	<b>Mailing Address:</b>	<b>City, State, ZIP:</b>
	<b>Email Address:</b>	<b>Phone Number:</b> Home:                      Work:                      Cell:
	<i>Note: Name, physical address, Social Security number, driver's license number, birth date, phone number, and email are required for us to run a Criminal Background Check.</i>	

<b>Membership Information</b>	<b>Membership Number:</b>	<b>KGEFCU Member Since:</b>
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<b>Employment Information</b>	<b>Employer:</b>	<b>Title:</b>
	<b>Employer Address:</b>	<b>City, State, ZIP:</b>

Volunteers of Kaua`i Government Employees FCU pledge to adhere to the Fiduciary Capacity and Oath, Conflict of Interest and Non-preferential Treatment Policy, Federal Bank Bribery Policy, and Resolutions adopted by the Board of Directors. Article 1785, section 205 (d) of the Federal Credit Union Act states that "any person who has been convicted of any criminal offense involving dishonesty of a breach of trust may not participate, directly or indirectly, in any manner in the conduct of the affairs of an insured credit union" and are therefore prohibited from performing volunteer duties at Kaua`i Government Employees Federal Credit Union.

The federal Fair Credit Reporting Act (FCRA) is designed to promote accuracy, fairness, and privacy of information in the files of every "consumer reporting agency" (CRA). Most CRA's are credit bureaus that gather and sell information about you – such as if you pay your bills on time or have filed bankruptcy – to creditors, employers, landlords, and other businesses. You can find the complete text of the FCRA, 15 U.S.C. § 1681 – 1681u, at the Federal Trade Commission's web site (<http://www.ftc.gov>). The FCRA gives you specific rights, as outlined below. You may have additional rights under state law. You may contact a state or local consumer protection agency, or a state attorney general to learn those rights.

Volunteer Certification: I certify that the facts stated above in the Volunteer Application are true in all respects, and I agree that if the information given in found to be false in any way, it shall be considered sufficient cause for denial of volunteer position or discharge. I authorize Kaua`i Government Employees FCU or to person(s) designated by them the use of any information in this application to verify my statements, and I authorize the past employers, all references, and any other persons to answer all questions asked concerning my ability, character, reputation, credit and financial history and previous employment record. I release all such persons from any liability or damages on account of having furnished such information. A copy of my signature or faxed signature will be considered as if it were an original signature.

I also understand that in order to become an official, I must be a member in good standing (no delinquency or charged off loans or shares), authorize and pass a criminal background check, credit and bond ability check. I authorize Kaua`i Government Employees FCU to perform such checks.

All positions on the Board of Directors. Supervisory and Marketing Committees are volunteer positions. Credit unions are not for profit financial cooperatives and Boards and Committees are unpaid officials.

<b>Authorized Signature</b>	<b>Signature:</b>	<b>Date:</b>
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